



# Travel Arrangement Request Form



Email the completed form as an attachment to [traveldepartment@skiwinterpark.com](mailto:traveldepartment@skiwinterpark.com) or fax 970-726-5993

attn: Travel Department

**Today's Date:** \_\_\_\_\_

**Group Name** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

Home phone: \_\_\_\_\_

**Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_

ZIP: \_\_\_\_\_

**Number of Nights:** \_\_\_\_\_

**Arrival Date:** \_\_\_\_\_

**Depart Date:** \_\_\_\_\_

**Number of people:**

Adults (14 +) \_\_\_\_\_

Children (6-13 yrs) \_\_\_\_\_

\_\_\_\_\_

**Lodging Type?**

Name of property if requesting/known:

Notes: \_\_\_\_\_

- Condominium
- Lodge/ w/ meals
- House
- Hotels
- Other
  
- Ski-in/Ski-out
- Pool
- Hot Tubs
- Handicapped Accessible
- On Free Shuttle

Amenity request? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Transportation?  **Need airfare quote:**

Air From Airport Name; \_\_\_\_\_

Amtrak From City; \_\_\_\_\_

Shuttle from Airport (Need flight info if air isn't purchased thru us) \_\_\_\_\_

Car rental Size & Model (mid-size, premium 4 wheel, etc.) \_\_\_\_\_

Charter Bus from Airport  \_\_\_\_\_